



IPR 2016: PEDIATRIC IMAGING ACROSS THE GLOBE

**2016 7th International Pediatric Radiology
Conjoint Meeting & Exhibition
May 15-20, 2016 • Fairmont Hotel • Chicago, Illinois**

Exhibitor/Sponsor Show Regulations

Exhibit Booth Fee: \$2,900 USD

1. Exhibit space will be allocated on a first-paid, first-served basis. Priority will be determined by date of receipt of application for space accompanied by required payment.
2. Application for space **must** be accompanied by the full fee in order to guarantee reservation. All payments must be received by **April 15, 2016**. Reservations made after April 15, 2016, must be followed by payment within two (2) working days. Unpaid booth reservations will be released for general sale. Exhibiting/sponsoring company will remain responsible for payment of space. Terms are enforced regardless if sponsor/exhibitor does not attend, fails or elects not to participate in conference, or if exhibit space is resold due to notification of absence. No refunds.
3. The standard exhibit space is one six-foot tabletop unless stated or marked otherwise on the floor plan or in the exhibitor prospectus. All exhibits/tabletops must fit within the confines of their assigned space so as not to impede traffic flow, infringe on the space of other exhibitors, or violate the emergency exit routes set forth by the fire marshal.
4. No exhibitor shall assign, sublet, or share the whole or any part of the space contracted to them. Exhibitors agree to limit the service and/or materials displayed in their exhibit area to those purveyed by the exhibitor, with the exception that other proprietary equipment may be used solely for the purpose of demonstrating the materials or services of the exhibitor.
5. Any other booth furnishings and equipment must be contracted through the official exhibition service contractor or the hotel/convention center, as indicated in the exhibitor's service kit.
6. SPR reserves the right to impose limitation on noise levels and any other method of operation which becomes objectionable. Any distribution of literature or samples shall be limited to the exhibitor's assigned space. Exhibitors may not interfere with collateral that is not produced by said exhibitor. Violation of this will result in cancellation of exhibit space during show without refund.
7. SPR reserves the right to rearrange the final floor plan based on unsold or unoccupied exhibit space. Space shall be of equal or greater value and specifications. In said event all exhibitors will be notified in writing, prior to event.
8. In the event that no representative of an exhibiting organization has claimed its space by 5:00 p.m. Central Time on Monday, May 16, 2016, SPR has the right to relocate the exhibit space.
9. If SPR should be prevented from holding the exhibition for any reason beyond SPR's control (such as, but not limited to, damage to the building, riots, strikes, acts of government, or acts of God) or if an exhibitor cannot occupy the assigned exhibit space due to reasons beyond SPR's control, then SPR has the right to cancel the exhibition or any part thereof, with no further liability to the exhibitor other than a refund of exhibit space fee.
10. Neither the management of the host facility nor SPR shall be liable for the damage, loss, or destruction to the exhibits by reason of fire, theft, accident, or other destructive causes. Exhibitor shall lease exhibit space(s) at his/her sole risk. Neither the management of the host facility, SPR, nor any of their agents, servants, or employees will be accountable or liable for accidents to exhibitors, their agents, or employees except in the event of gross negligence or willful misconduct by the host facility, SPR or any of their agents, servants or employees.

11. The exhibitor shall be liable to the host facility and/or SPR for any damage to the building and/or the furniture and fixtures contained therein, which shall occur through acts or omissions of the exhibitor.

12. Subject to section 10, Exhibitor agrees to protect, indemnify, defend, and hold harmless SPR, its officers, employees, and agents against all claims, losses, and damages to persons and property, governmental charges or fines, and attorney's fees arising out of or caused by installation, removal, maintenance, occupancy, or use of the exhibition premises or any part thereof, including any outside exhibit areas.

13. Exhibitor acknowledges that SPR does not maintain and is not responsible for obtaining insurance covering exhibitor's property. Exhibitors are advised to obtain business interruption and property damage and loss insurance to cover such occurrences.

14. No photography is allowed without the permission of the booth staff and/or show manager. Such permission shall not be unreasonably withheld.

15. Both parties assume responsibility and liability for losses, damages, and claims arising out of their respective gross negligence and willful misconduct on the Hotel premises and will indemnify, defend, and hold harmless the other, its owner, and its management company, as well as their respective agents, servants, and employees from any and all such losses, damages, and claims.

Initials _____ Date _____

Badge Policy

All participants affiliated with exhibits must be registered. Each person will be issued an exhibitor badge and must be employed by the Exhibitor or have a direct business affiliation. Each company is allotted **up to 4 badges** per 6' exhibit space purchased. Badges do not entitle all exhibitors to attend the sessions or social events; one representative may register for the meeting and up to two may register for social events at no additional fee. Additional registrations for the meeting and social events may be made by paying the appropriate non-member fees. Badges do not entitle bearer to educational credits.

Exhibit Services

SourceOne Events is the official service contractor appointed for the 2016 IPR Meeting. All arrangements should be coordinated through SourceOne and the SPR. Registered exhibiting companies will receive Exhibitor Materials at least two months in advance of the meeting. The Exhibitor Materials will contain all necessary information and order forms including:

- Drayage and shipping
- Labor regulations and rates
- Electrical and telephone service – to avoid power outages, you must order additional electrical services from the hotel
- Audiovisual and computer rentals

Phone, electric, audio visual and drayage are NOT included with your exhibit space.

Security

No security guard will be provided in the exhibit space. The space will be secured by a restricted lock. The safekeeping of all exhibitor/sponsor property shall remain the responsibility of the exhibitor and/or sponsor.

SPR and the Fairmont Hotel will not be held responsible for any lost, stolen or damaged exhibitor/sponsor property.

Agreement Terms:

All Terms are non-cancelable. All terms and conditions of the 2016 IPR Meeting are agreed upon and enforced by my company signature. We agree to pay for the assigned exhibit space in accordance with the guidelines contained in the SPR Exhibit Contract Terms. We agree to abide by all provisions set forth in these terms as a part of this contract between the Society for Pediatric Radiology and the exhibitor/sponsor. Terms are enforced regardless if sponsor/exhibitor does not attend, fails or elects not to participate in conference, or if exhibit space is resold due to notification of absence. No refunds.

Payment Terms:

Payment is due upon receipt of invoice from SPR or upon signature of this agreement. Booth assignment is contingent upon receipt of payment in full, terms are non-cancellable. Please make all checks payable to: The Society for Pediatric Radiology. Send all applications, payments, and any questions regarding exhibits to:

The Society for Pediatric Radiology
Attn: Meetings & Education
1891 Preston White Drive
Reston, VA 20191-4397
spr@acr.org • Telephone: (703) 648-0680 • Facsimile: (703) 880-0005

Name *(please print)*

Company

Signature

Date